

**MEMORANDUM OF UNDERSTANDING BETWEEN**  
**The Franklin Conservation District**  
**And**  
**The Benton Conservation District**

This agreement is made and entered between the Franklin Conservation District and the Benton Conservation District.

IT IS MUTUALLY AGREED THAT:

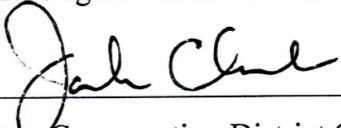
The purpose of this Memorandum of Understanding is to coordinate the functions of the "Lead" district (Benton Conservation District) and the partnering district (Franklin Conservation District) in carrying out the fiscal management of the Benton Conservation District. Under this agreement, Benton Conservation District will contract with Franklin County for the services of the bookkeeper for the Franklin Conservation District.

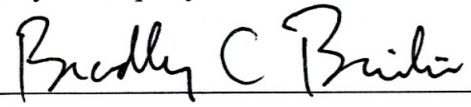
1. Administration

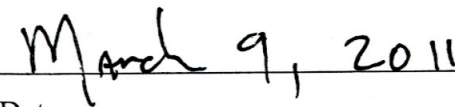
- a. The Franklin Conservation District will invoice the Benton Conservation District for wages and mileage to support this agreement on a monthly basis. The Bookkeeper's composite rate as of January 1, 2011, is \$25.04. We will use the mileage rate stated by WSCC. The BCD will not employ more than 30% of the Franklin Conservation District's employee's employment time. The employee will be asked to do due diligence on tasks regarding the BCD's QuickBooks, Payroll, and Grant Vouchering.

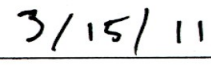
2. Payments will be made from Benton Conservation District upon receipt of invoice from Franklin Conservation District.

This agreement shall terminate upon 30 days notice by either party.

  
\_\_\_\_\_  
Benton Conservation District Chair

  
\_\_\_\_\_  
Franklin Conservation District Chair

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date